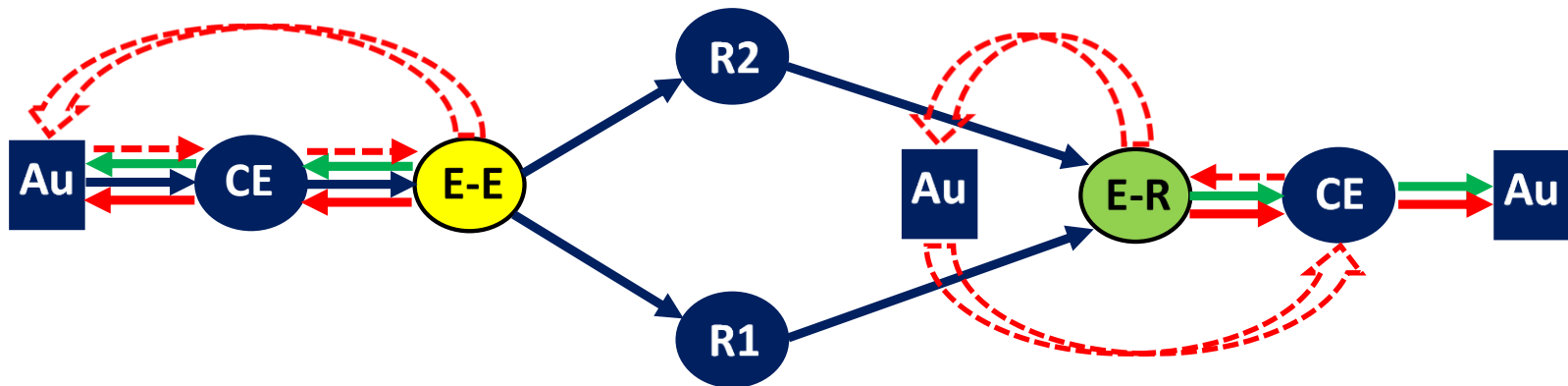


# **IAHRAPD2018**

## **Guideline for Reviewer**

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# FLOW CHART OF REVIEW PROCESS



- Initial Process
- - - Revision Required
- Accepted
- Rejected
- Au : Author
- CE : Chief Editor/Administrator
- E-E : Editor Evaluation
- E-R : Editor Recommendation
- R1 : Reviewer 1
- R2 : Reviewer 2

# Contents

-  **1 Reviewer Roles**.....●
-  **2 Account Management**.....●
-  **3 Main Menu**.....●
-  **4 Reviewing the Full Papers**.....●

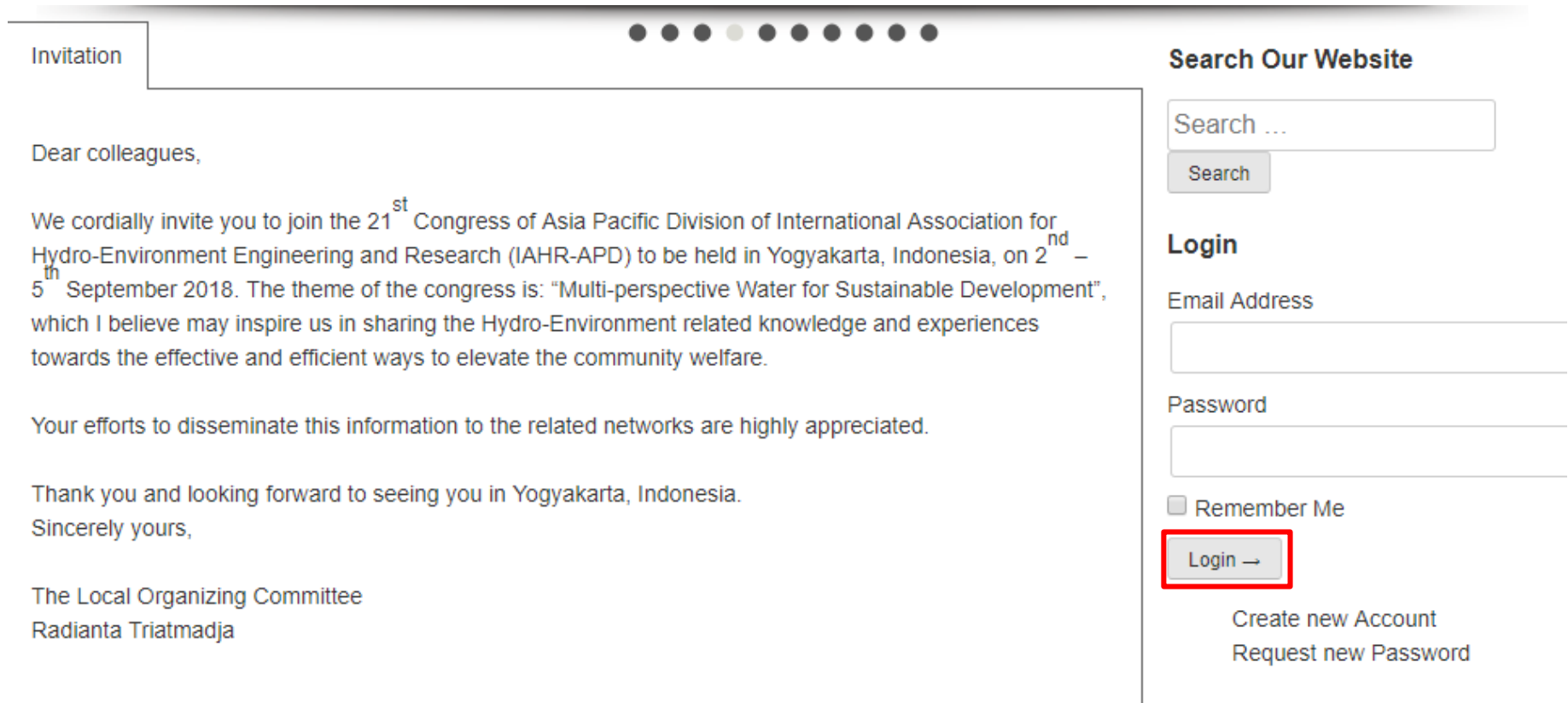
# Reviewer Roles

1. Communicate with the editors and/or secretariat (when necessary)
2. Review the Full Papers by providing grade based on the suggested criteria, providing comments, and uploading the commented/reviewed full papers (if any). Kindly *remember*, this a blind review system, when you put some comments on the full paper, make sure that your identity (file name, name, affiliation, etc.) is not visible.

# Account Management : Log in

IAHRAPD2018 login menu is on

<http://iahrapd2018.ugm.ac.id/>. You can input your Email Address & Password and click the **Login** button.



The image shows a screenshot of an email invitation on the left and a login form on the right. The email is from the Local Organizing Committee, inviting colleagues to the 21st Congress of the IAHR-APD in Yogyakarta, Indonesia, from September 2nd to 5th, 2018. The login form on the right includes a search bar, a 'Login' button (highlighted with a red box), and links for 'Create new Account' and 'Request new Password'.

Invitation

Dear colleagues,

We cordially invite you to join the 21<sup>st</sup> Congress of Asia Pacific Division of International Association for Hydro-Environment Engineering and Research (IAHR-APD) to be held in Yogyakarta, Indonesia, on 2<sup>nd</sup> – 5<sup>th</sup> September 2018. The theme of the congress is: "Multi-perspective Water for Sustainable Development", which I believe may inspire us in sharing the Hydro-Environment related knowledge and experiences towards the effective and efficient ways to elevate the community welfare.

Your efforts to disseminate this information to the related networks are highly appreciated.

Thank you and looking forward to seeing you in Yogyakarta, Indonesia.  
Sincerely yours,

The Local Organizing Committee  
Radianta Triatmadja

Search Our Website

Search ...

Search

Login

Email Address

Password

Remember Me

Login →

Create new Account  
Request new Password

# Account Management: Forgot Password?

If you forgot your Password, you click **Request new Password**.

Dear colleagues,

We cordially invite you to join the 21<sup>st</sup> Congress of Asia Pacific Division of International Association for Hydro-Environment Engineering and Research (IAHR-APD) to be held in Yogyakarta, Indonesia, on 2<sup>nd</sup> – 5<sup>th</sup> September 2018. The theme of the congress is: "Multi-perspective Water for Sustainable Development", which I believe may inspire us in sharing the Hydro-Environment related knowledge and experiences towards the effective and efficient ways to elevate the community welfare.

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The Local Organizing Committee  
Radianta Triatmadja

## Login

Email Address

Password

Remember Me

[Create new Account](#)

[Request new Password](#)

# Account Management: Forgot Password?

Input your email address and click **Get New Password**.  
The system will immediately send a link to your email box,  
and let you set your new password.

(IAHR), Asia Pacific Division (APD), Yogyakarta, Indonesia, 2-5

**"Multi-perspective Water for Sustainable Develop**

## Request new Password

Please enter your username or email address.

You will receive a link to create a new password via email.

Username or E-mail

Get New Password

# Main Menu (1)

As a Reviewer, you may check the your task by clicking ***My Review***. As a Reviewer, you may also behave as an author and check the position of your submitted full paper by clicking ***My Submission***.

Welcome Prof. Djoko Legono



My Profile

Full Paper Submission

My Submission

My Review

Logout



# Main Menu (2)

Under My Review, you will see Full Paper List that you are supposed to take care. Click the Full Paper title, and you will see the Full Paper Detail.

## My Review

Click the full paper title to see the detail.

ID	Reference Number	Title	Presentation Type	Preferred Subtheme	Submission	Review Done	Grade
3484	IAHR1510298532	<a href="#">Best Time-Lag for XMP-Radar versus Ground Rainfall Correlation at Mt. Merapi Area</a>	Oral	8.4 Volcano and Multimodal Sediment Disaster: Simulation and Risk Mitigation	06 Jan 2018	-	0
3751	IAHR1510648039	<a href="#">This just the test whether system works properly</a>	Poster	1.1 Hydraulics Structures	06 Jan 2018	06 Jan 2018	90
5670	IAHR1511849682	<a href="#">Test2 also Yrial</a>	Oral	1.1 Hydraulics Structures	05 Jan 2018	05 Jan 2018	70
5109	IAHR1511337951	<a href="#">Test After Test</a>	Poster	1. River (River Hydraulics, River Basin Engineering and River Basin Management)	05 Jan 2018	05 Jan 2018	50
605	IAHR1496646687	<a href="#">Empowering Community Against Landslide Disasters through EWS Development</a>	Oral		27 Dec 2017	27 Dec 2017	50

# Reviewing the Full Paper (1)

Under the Full Paper Detail, you will see the Abstract of the Full Paper and an attached full paper). Please download the full paper, then:

- 1. Read through, provide necessary comments, save as into a new file name (any file name, but the recommended file name is IAHR#####R1 or IAHR#####R2 )**

# Reviewing the Full Paper (2)

- 2. Grade** the full paper based on the available criteria
- 3. Write some comments** (if any)
- 4. Upload** the commented file (if necessary, make sure your identity is not visible)
- 5. Submit**

Your Grade \*

The abstract contains objectives and problems to be solved, method, result, conclusion, and keywords

The full paper is well-organized, including the discussion, conclusions and/or recommendations

The full paper represents important/new/original research contribution

The reference is adequate where all references cited in text are given in the reference list and vice versa

Write Comments \*

Upload File (if any)  
Only .doc and .docx file are allowed

Submit

Excelent  Good  Fair  Poor

Excelent  Good  Fair  Poor

Excelent  Good  Fair  Poor

Excelent  Good  Fair  Poor

Choose File No file chosen

# Reviewing the Full Paper (3)

After you **Submit**, your work as a reviewer for a particular Full Paper is finished, you may **Logout**.

**Appreciate Indeed!.**

Any problem? Send email to:  
[iahrapd18dev@gmail.com](mailto:iahrapd18dev@gmail.com)

**Thank you for your contribution that make  
IAHRAPD2018 a successful congress**